

CONFIDENTIAL

19 5-462
wvp ret
16 APR 1955

MEMORANDUM FOR: Chief, Management Staff

SUBJECT : Request for Establishment of Table of
Organization - [redacted]
[redacted]

REFERENCES : Memorandum for Chief, Management Staff from
Chief, WH Division, dated 2 March 1955,
same subject (NS-462)

Memorandum for Chief, Management Staff from
Special Support Assistant to the Deputy
Director (Support), dated 4 April 1955, same
subject (NS-462)

1. Position titles and grades for the proposed T/O for [redacted]
[redacted] are approved as follows:

Area Operations Officer(Sta Ch)	GS-0136.01-14/15
Operations Officer(PP)	GS-0136.11-13
Administrative Assistant	GS-0301.02-07

2. Grades are approved as requested with the exception of the
GS-15 level proposed for the Chief of Station position. Pending
clarification of the duties and responsibilities delegated to this
position, it is being authorized on a 14/15 basis with the concurrence
of the WH Division. The position will be reviewed in six months and
the exact grade level established.

007
[redacted] in Class. ☐

☐ Declassified

Class. Changed to: TS S (C) 1488

Expiry Date:

22 DEC 1978

By: [redacted]

SIGNED
Harrison G. Reynolds
Director of Personnel

Attachment:
Memoranda As Referenced

Distribution:

0 & 2 - Addressee
2 - DP
2 - CWD

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MS-402
Red. net.
13 APR 1955

Chief, Management Staff, DD/S

Chief, Budget Division

Request for Establishment of Table of Organization -

[Redacted]

25X1A

1. Reference is made to memoranda dated 2 March 1955 and 4 April 1955 from the Chief, WH Division and the SSA/DDS respectively, to the Chief, Management Staff regarding the above subject.

2. Due to the length of time required [Redacted] of personnel, it is estimated that no additional funds will be needed in the current fiscal year, but \$36,000 will be needed in FY 1956.

25X1C

3. Provision was made for funding all ceiling positions in the FY 1956 budget. Therefore, appropriate adjustments within the DDP complex can be made to cover the cost of these new positions.

008

Change in Class. ☐

☐ Declassified

Class. Changed to: TS S C 1485

Next Review Date:

Auth.: HR 70-3 22 DEC 1978 By: [Redacted]

[Redacted]

25X1A

Change in Class. ☐

☐ Declassified

Class. Changed to: TS S

Next Review Date:

Auth.: HR

Date: By:

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